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## POLICY STATEMENT

The Northeastern Catholic District School Board (NCDSB) is committed to providing a safe and secure learning and working environment for students and employees

## **Vulnerable Sector Screening**

A document concerning an individual that:

- a) Is prepared by a police force or service from national data on the Canadian Police Information Centre (CPIC) database and from local police service records, within six months before the day the Board collects the document; and
- b) Contains information concerning the individual's personal criminal history; and
- c) Contains information resulting from a criminal record search of data maintained by the Royal Canadian Mounted Police for sexual offences for which a pardon has been granted or issued.

## **POLICY REGULATIONS**

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### **1.0 EMPLOYEES**

#### **1.1**

### **3.0 VOLUNTEERS AND OTHERS HAVING DIRECT AND REGULAR CONTACT WITH STUDENTS**

- 3.1 All volunteers who come in direct contact with students on a regular basis are expected to provide a Vulnerable Sector Screening Check conducted by the local police force, the Ontario Provincial Police Force or a Ministry approved Third Party provider as well as an Offence Declaration thereafter.
- 3.2 The cost of the Vulnerable Sector Screening Check is at the expense of the volunteer or others having direct and regular contact with students, however the Principal has the discretion to assume the cost when deemed appropriate.
- 3.3 Once a Vulnerable Sector Screen has been provided, the volunteer will complete an Annual Offence Declaration in every subsequent school year.